



SOCIETY OF NUCLEAR MEDICINE, INDIA

CONSTITUTION

Registration No: Bom14-3/67 year: 1967)

Registered under “Registration of Societies Act XXI of 1860”

Secretariat:

Radiation Medicine Centre, Tata Memorial Annex, Parel, Mumbai-
400012

www.snmindia.com,

No. ~~77~~

Certificate of Registration



The Societies Registration Act, 1860
(ACT XXI OF 1860)

Maharashtra state
Registration No. Bom 143/67
G.B.B.S.D.

IT IS HEREBY CERTIFIED THAT Society of
Nuclear Medicine, India.

has this day been duly registered under the Societies
Registration Act, XXI of 1860.

Given under my hand this
10 day of NOV. 1967.



A. Q. T. P. Kashiram
Assistant Registrar of Societies,
Gr. B. Bay Region.

True Copy
M. Kameswaran
27/3/86

M. Kameswaran
Scientific Officer ()
Radiation Medicine Centre
Bhabha Atomic Research Centre,
Dept Atomic Energy, Govt of India,
Parel, Bombay 400 015

CONSTITUTION UPDATE COMMITTEE

Chairman

Dr. Anshu Rajnish Sharma, Past President, SNMI

Secretary

Mr. Ashish Kumar Jha, Secretary HQ, SNMI

Members:

Dr. B. R. Mittal, Editor in Chief, IJNM & Dean, ICNM

Dr. Rakesh Kumar, President, SNMI

Dr. Baljinder Singh, President Elect, SNMI

Dr. Chetan Patel, EC member, SNMI

Dr. N. Ramamoorthy, Ex. President, SNMI

Dr. V. Rangarajan, Ex. Secretary, SNMI

Dr. Ameya Puranik, Treasurer, SNMI

Ms. Sneha Mithun, EC member, SNMI

Acknowledgement

The Constitution Update Committee acknowledge the excellent work done by the members in the past for creating the wonderful constitution and periodically updating the same with amendments to suit the day to day need of smooth functioning of our Association in the interest of the members and nuclear medicine fraternity. Review of Constitution of our Association and the whole hearted continued support of the Members of our Association made the task of Review of Constitution easy.

FOREWORD

The Memorandum of Rules and Bye-Laws of the 'SNMI' were printed long back. A long time has passed and several amendments were made since then. Therefore, it was necessary to update and print of the Memorandum, Rules and Bye Laws of SNMI for ready reference.

The current copy is an amended document up to December 2018, prepared from the painstaking and combined efforts of entire Constitution Update Committee and I take this opportunity to thank Members of the committee for their whole hearted continued support and hard work which made the task of updating the constitution easy.

(Dr. Rakesh Kumar)

President

Society of Nuclear Medicine, India

Dec 2019

SECTION 1: ARTICLE OF MEMORANDUM

1. NAME

The Society shall be called as “**Society of Nuclear Medicine India.**”

2. OFFICE

The Registered Head Office of the Society of Nuclear Medicine India (SNMI) will be at Radiation Medicine Centre, TMH Annexe, Bombay (now Mumbai) – Pin: 400 012. However; regional chapters affiliated to parent society, may have their own separate offices in their respective regions/cities.

The Society shall maintain a Website of its own, which shall be operated by Headquarters.

3. AIMS AND OBJECTIVES

- a. To promote, encourage and help the development and advancement of Nuclear Medicine as a specialty in India.
- b. To encourage research work in the field of Nuclear medicine and allied sciences like Radio-chemistry, Medical physics, Radiation safety etc.
- c. To provide a forum for exchange of ideas, work, research and experience amongst scientists and clinicians, actively associated with the use of radioisotopes in medicine, imaging and therapy.
- d. To promote clinical use and indications of medical uses of radioisotopes among the medical professionals in India.
- e. To solicit and receive subscriptions, donations and gifts of all kinds for realisation of the above mentioned aims and objectives.
- f. To make rules and regulations for the conduct and operations of the Society and its activities and to amend the same from time to time, as and when necessary, by following due procedures described later in this document.
- g. To protect, preserve the interests and welfare of SNMI members, and the nuclear medicine field.

4. METHODS

For the attainment and furtherance of these objectives, SNMI may:

- a. Hold Annual conference, periodic academic meetings, CME programs, symposia and conferences of regional chapters and other related sub-specialties/super specialties.
- b. The academic and teaching activities of the SNMI shall be promoted by the Indian College of Nuclear Medicine (ICNM), which shall be the academic wing of SNMI.
- c. Publish and circulate scientific journal. INDIAN JOURNAL OF NUCLEAR MEDICINE (IJNM) shall be the official publication of SNMI.

- d. SNMI and ICNM may also publish 'News Bulletin' and 'Periodicals' time to time for circulation amongst members only.
- e. Develop and maintain a Library, Museum for Nuclear Medicine diagnostic and therapeutic techniques, National Nuclear Medicine Education and Research Resource Centre, National digital/electronic Image Archives and an SNMI office and/or IJNM Office/ICNM Office. Collect Historical records pertaining to SNMI or the history of Nuclear medicine in India and abroad and preserve these in the library/archives.
- f. Encourage research in Nuclear Medicine, Molecular Imaging, diagnostic Imaging, radionuclide therapy and Allied Sciences like medical physics, radiation safety, radio-chemistry, with grants out of the funds of the SNMI or from donations received from individuals, Govt., non-Govt. agencies and industry/trade or corporate.
- g. Purchase, take lease of, or otherwise acquire, hold, manage, let, sell, exchange, mortgage or otherwise dispose-off movable or immovable property of every description and all rights or privileges necessary or convenient for the purpose of SNMI, IJNM and ICNM Office and in particular any land, building, furniture, house-hold or other effects, conveyance and accommodation and when deemed necessary or desirable in the interest of SNMI, sell, let, hire out, mortgage, transfer or otherwise dispose-off the same in accordance with the provisions of the Indian Societies Act 21 of 1860 or as amended from time to time.
- h. Acquire, construct, improve or alter and maintain building or buildings on behalf of and for SNMI.
- i. Accept endowments and grants from the national or international institutions/agencies, industry/trade or corporate, government or other charitable institutions, foundations, etc. or from individuals; subject to prevailing Government regulations to advance the aims and objectives and for the purposes of SNMI, its regional chapters, ICNM, IJNM and SNMI members.
- j. Borrow or raise money, collect subscriptions, donations for the SNMI, its regional chapters and ICNM and IJNM in such a manner as per applicable Rules and Laws.
- k. Invest any money of SNMI or the IJNM or ICNM or proceeds from the movable and/or immovable properties of SNMI if not immediately required by SNMI, and to withdraw the same in accordance with rules and law.
- l. Form a corpus fund with minimum contribution equivalent to life membership subscription fee already available or as may be available hereinafter and to invest this corpus in fixed instruments like RBI bonds/Fixed Deposits/Term Deposits or other secured instruments/deposits as approved by the Govt. from time to time and as deemed fit by the General body. The interest earned from

corpus fund may be utilized by SNMI to attain the aims and objectives. The Corpus fund contributions of the members cannot be spent.

- m. Assist, subscribe to, or cooperate or affiliate or be affiliated to or amalgamate with any other public body, whether incorporated, registered or not, and having altogether similar or in part, objectives similar to those of SNMI without losing the identity of the parent body.
- n. Conduct educational and awareness campaign/s about radiation and benefits of nuclear medicine.
- o. Organize medical camps for providing medical relief during epidemics and in the time of emergency and disaster as maybe required by government and health authorities.
- p. Do all such other things as are cognate to the objectives of SNMI or are incidental or conducive to the attainment of the above objectives.

5. FUNDS OF THE SOCIETY

- a. The income and property of SNMI shall be used solely towards the promotion of the aims and objectives of SNMI set forth in this memorandum and no portion thereof shall be paid, transferred directly or indirectly by way of dividend, bonus, or otherwise to the members of the Society; provided however that nothing herein contained shall prevent the payment, in good faith, of remuneration or bonus to any officers, servants or employees of the Society or to any member thereof or other person in return for any service rendered to the Society or the payment of interest at a rate to be sanctioned by the Executive Committee from time to time upon any monies borrowed by the Society.
- b. The financial year of SNMI will be from 1st April to 31st March of following year.
- c. **Audit:** The accounts of SNMI shall be audited by duly certified Auditor or Auditors or firm of Auditors, paid or Honorary, who shall not be a member of the Society and shall be appointed at the General Body Meeting. ‘SNMICON-year’, Annual IJNM account, ICNM account, Account of academic/other activity must be audited by duly certified auditors and shall be presented in GBM as agenda point for ratification.

6. SETTLEMENT OF DISPUTES

- a. In case of a dispute between the member/s and SNMI, SNMI and its Chapters, the matter will be submitted to SNMI HQ. Any party raising such disputes shall give at least six weeks’ notice of the same in writing by registered post/email to the Headquarters of SNMI and the same shall be placed on the

agenda of the following/forthcoming EC meeting of SNMI. The EC may deliberate and derive procedure and protocol for addressing the said dispute/s. The decision of EC will be subsequently placed before the General Body Meeting (GBM) for ratification. The decision of GBM shall be final and binding.

- b. All the legal disputes of the SNMI HQ shall be settled within the territorial jurisdiction where the SNMI HQ is located.
- c. All notices regarding election, dispute and/or arbitration required to be sent under the Rules or Bye-laws to members/party concerned through registered post/electronic mail with acknowledgement due. In case registered cover is received back with the endorsement 'refused', 'not found', 'left without forwarding address' or with any other endorsement; It shall be the duty of the party/member to furnish the right address in writing if notice is desired to be sent at address different from that with SNMI.
- d. **ARBITRATION**
 - i. In case of any dispute/issue of SNMI going to arbitration, the Arbitrator shall be the President of SNMI; and President if related to any party, then the immediate Past President shall act as arbitrator. The Arbitrator shall give an opportunity to both the parties to file their representations and if any party desires to be heard in person, the Arbitrator shall arrange the same and at the said hearing the other party shall be allowed to be present if he/she so desires. The Arbitrator shall allow either party to put questions to the other party to elicit the information provided the Arbitrator allows and provided that the question is in connection with the dispute before the arbitrator.
 - ii. The person once appointed as Arbitrator shall continue to be the Arbitrator till the dispute is settled even if his/her tenure of office expires. The Arbitrator shall give his/her award in writing and same shall be binding on all parties concerned. The expenditure incurred by the parties shall be borne by each party concerned.
 - iii. If case member(s) or any other party is not satisfied with the award of the Arbitrator and prefers to go to the court, jurisdiction shall be Mumbai where the SNMI HQ is located, in case the matter concerns Headquarters office.

7. Power to Amend:

The SNMI reserves the right to add, to alter, amend or modify clause/s, rule/s herein above by simple majority at 'specifically convened or EC meetings' for the purpose and subsequently approved by GBM before coming into existence and action.

SECTION 2: RULES OF SNMI

1. COMPOSITION

- a. SNMI shall consist of Members whose names are currently on the Register/Directory of SNMI and of subsequent members who shall be those persons, who being eligible, be duly enrolled in such a manner and upon such conditions as may be prescribed and amended from time to time by SNMI

2. HEADQUARTER

Headquarter of SNMI shall be located at the registered address as described in Section 1(2).

3. MEMBERSHIP

- 3.1. The members of SNMI shall be under the following categories, duly approved by EC of SNMI and subject to payment of prescribed subscription fees.

a. LIFE MEMBERS:

- 1) Professionals (doctors) possessing medical post-graduate qualification in Nuclear Medicine (MD/D.N.B. Nuclear Medicine/Diplomas in Radiation Medicine or Nuclear Medicine), recognized by Medical Council of India/National Board of Examinations/Deemed to be University.
- 2) Professionals possessing non-medical postgraduate qualification (M. Sc. Nuclear Medicine/M. Sc. Nuclear Medicine Technology/M.Sc. Radiopharmacy/M. Tech. Nuclear Medicine Technology/Postgraduate Diploma like DMRIT, PGDFIT or equivalent) duly recognised by university/institute and approved by competent authority (AERB).
- 3) The holder of Bachelor of Science (B.Sc.) in nuclear medicine technology (3 years training course) duly recognised by university/institute and approved by competent authority (AERB); with 3 years of experience in field of nuclear medicine.
- 4) Life membership is open only for resident Indian scientists/professionals working in India.
- 5) A duly filled application form/online application with self-attested Photostat/scanned copy of post-graduate degree/diploma is required to be submitted along with life-time subscription fee.
- 6) Students-in-training of Nuclear Medicine (Recognised Post-Graduate Degree) will be eligible to be enrolled as Ad hoc Life Members subject to certification from Head of the respective Program, after payment of Life Membership subscription fees. The Head of the Program should also be Life Member of SNMI. Student member can convert their membership status to Life Membership by producing a copy of their degree certificate to SNMI head office after which their membership will be valid.

- 7) Newly inducted members will be informed on their mail regarding their induction as a welcome note and Life Membership Certificate will be dispatched/emailed/can be downloaded from website within 3 months of approval by EC of SNMI.
- 8) Life Membership is valid for entire life of the practitioner/professional
- 9) Any Member joining Industry/Corporate Sector and/or engaged in Sale/Purchase of Nuclear Medicine Products, including in Public Sector, and those attaining Non-Resident Indian status, shall not be eligible to contest for EC, attend GBM and vote.

(b) ASSOCIATE MEMBERS:

Medical practitioners or researchers from other/allied fields of medicine, imaging, radiation biology, radiation safety, medical physics, biophysics, electronics, biomedical engineering or any other, to be considered as Associate member by paying 'life subscription fee' and is valid for life. Associate Member has no voting right.

3.2. RIGHTS AND PRIVILEGES OF THE MEMBERS:

3.2(i) LIFE MEMBERS:

- 1) To attend, take part and vote in all meetings of SNMI, be entitled to vote in any manner prescribed by SNMI provided he/she has paid his/her life membership subscription fee before 31st March of the calendar year.
- 2) To contest election of the Executive Committee of SNMI provided he/she fulfils eligibility criteria laid down for the said post.
- 3) Entitlement of copy of each issue of IJNM and other official publications of SNMI.
- 4) Life members can apply for award of Membership (MICNM)/Fellowship (FICNM) of Indian College of Nuclear Medicine
- 5) Entitlement of discounted registration fees in annual conferences or other scientific activities of SNMI.
- 6) Eligible to apply for various awards/travel grants/fellowships/orations of SNMI, subject to fulfilment of eligibility criteria of each award category
- 7) Students-in-training of Nuclear Medicine will be having all the privilege of Associate Members (see: 3.2(ii) ASSOCIATE MEMBERS).

3.2(ii) ASSOCIATE MEMBERS:

- 1) Entitlement of discounted registration fees in annual conferences or other scientific activities of SNMI.
- 2) Entitled to present scientific papers in annual conference of SNMI.
- 3) Associate member does not have voting rights and cannot contest elections of SNMI.
- 4) Not eligible for any official award/oration/fellowships/grants of SNMI/ ICNM.

3.3 MEMBERSHIP FEE SUBSCRIPTION

- 1) Life Membership Fees: INR 10,000/-
- 2) Associate Membership Fee: INR 10,000/

The above mentioned fees will be currently applicable. The EC may consider revision of subscription fees time to time. Any revision of subscription fees has to be ratified by GBM.

3.4 REGISTER OF MEMBERS

- a. Register/digital directory of various categories of members of SNMI will be maintained by Head Quarter with details of their nuclear medicine qualifications, permanent home addresses, email and contact phones and their affiliated institutes/work places/clinics. A brief Bio-data of newly inducted member should be provided along with prescribed application form. It is imperative that these records shall be updated from time to time. It is the responsibility of individual member to inform and update HQ for any change in his/her address, contact no., email and change of affiliation.
- b. The name of the deceased Members shall be deleted from membership Register/Directory.

3.5 CESSATION OF MEMBERSHIP

- a. By Voluntary Resignation.
- b. If a resolution terminating a membership is passed unanimously by the members of the EC and if such resolution is confirmed by GBM, such a member however, shall have opportunity to explain his case before the GBM.

4.0 MANAGEMENT OF SNMI

The Supreme control over the affairs of SNMI shall vest in the body called 'the General Body'. Its day-to-day administration and operations shall be responsibility of the elected 'Executive Committee'(EC) of SNMI, presided over by the 'President'. Secretary (Headquarters) will be nodal officer for the function, operations and co-ordination of EC as its Member Secretary.

4.1 EXECUTIVE COMMITTEE of SNMI

The Executive committee of SNMI shall consist of the following representatives:
One person cannot hold more than one post in SNMI including ICNM governing council.

Elected:

- President – One
- President Elect – One
- Secretary Headquarter – One
- Secretary –II – One

- Treasurer (HQ) – One
- Members - Six

Ex-officio

- Dean of Indian College of Nuclear Medicine (voting)
- The Editor-in-Chief, Indian Journal of Nuclear Medicine (voting)
- The Immediate Past President (non-voting)
- The Immediate Past secretary (non-voting)

4.2 GENERAL BODY

- a) The General Body shall consist of life members of SNMI.
- b) General Body Meeting (GBM) should be held annually at the venue of annual conference.
- c) Secretary (HQ) will communicate with life members about the date & venue of forthcoming GBM and invite proposals and agendas from life members.
- d) The notice for convening GBM and inviting agenda/s must be circulated to life members of SNMI at least 4 weeks in advance.
- e) The formal agenda should also be communicated at least 2 weeks prior to GBM, only through electronic mail.
- f) The GBM (quorum of 50 members) shall be presided over by the President and coordinated by Secretary HQ. President, Secretary-HQ and Treasurer should be on dais.
- g) The GBM should be reconvened after few minutes if sufficient quorum (at least 50 members) is not present.
- h) The GBM shall commence with presentation of annual report of activities of SNMI by secretary-HQ. Each agenda should be deliberated and decision should be taken with consensus and majority opinion (vote in situation of divided house/opinion).
- i) Audited Report of the past Financial Year shall be presented by Treasurer for approval of GBM.
- j) Appointment of Auditor is a Mandatory Agenda Point at GBM.
- k) The GBM can also be held in ‘special circumstances’ with ‘advanced notice’ at the venue/location where there is probability of attendance of large numbers of SNMI life members.

4.3 POWERS AND FUNCTIONS OF THE GENERAL BODY

- a. The General Body (GBM) shall be the supreme body of SNMI and exercise overall control over the affairs of the Executive Committee. All decisions/policies/fund allocation taken/passed by EC needs to be ratified by GBM. GBM can revert any decision/policy/strategy adopted by EC.
- b. GBM shall be held at the venue of the annual conference on 2nd day of the conference. However, extra-ordinary GBM can be convened at suitable date and location under special circumstances with one-month advance notice to the members, to transact urgent matter, with minimum of 50 life members present.

- c. Agendas to be discussed in GBM will be invited by the secretary HQ by advance notice of one month from all life members.
- d. The final agenda of GBM will be circulated to all life members at least 2 weeks in advance.
- e. GBM will be conducted under the chairmanship of President. Secretary HQ and Treasurer will share the dais with the President. In the absence of President, GBM shall be chaired by President Elect.
- f. The GBM will confirm/ratify the minutes and the proceedings of the previous GBM as first agenda. After that, all agenda points will be presented in serial manner for deliberation for logical approval/disapproval. The agenda points must have the following:
 - a. Annual Report of activities of SNMI will be read by Secretary-HQ.
 - b. Treasurer will present 'Audited Statement of Accounts' of the financial year.
 - c. Reports of ICNM (by Dean), IJNM (by Editor-in-Chief) and regional chapters activity (by Chapter Presidents/Secretaries) have to be presented before GBM
 - d. To appoint or continuation auditors.
 - e. Declaration of the results of election of the Executive Committee by Election Officer.
 - f. To appoint/elect EC members for vacant position from members present in GBM by consensus.
 - g. To appoint/elect Election/Returning Officer amongst present life members in the GBM one year before the due elections of SNMI.
 - h. To discuss the bidding/proposals of venue and host of forthcoming annual conference
 - i. To take-up and transact any other business that may be brought forward with the permission of the Chair.
- g. An agenda point in the GBM should be decided unanimously or by majority vote in form of 'show of hands' or 'majority voice'. In situation, where there is no obvious clarity or evidence of majority opinion, President shall hold a poll (voting) amongst the members present in GBM after due deliberation and declare result (vote) in favour and against the motion/agenda. In case of equality of votes (tie), the President shall be entitled to cast his or her decisive vote as he enjoys the voting right as member. The evidence of majority decision (proof) should be recorded in minute book with record of how many votes in favour or against the motion/agenda and final conclusive decision should become resolution/rule.

4.4 ELECTION PROCESS AND RETURNING/ELECTION OFFICER (RO)

- 1) The General Body shall nominate One 'Returning Officer' (RO) amongst the members present at Annual GBM. The process of electing and appointing of 'Returning Officer' must be completed in GBM preceding the 'election year'.

- 2) Returning Officer shall be responsible for conducting election on electronic platform in fair and transparent manner, ensuring the secrecy of entire process in accordance with norms, protocols and rules of SNMI.
- 3) The returning officer shall conduct himself/herself 'neutral' and 'impartial' manner throughout the electoral process.
- 4) Returning Officer is not entitled to contest, propose and second any nomination throughout the electoral process under his/her supervision.
- 5) Returning Officer should facilitate the members to cast their votes, ensuring secrecy of electoral process.
- 6) Notification of Elections and inviting nominations for EC posts
 - i. Inviting nominations from life members in the prescribed format (with SNMI membership No. and date/year of enrolment) and fulfilling the laid-down eligibility criteria for each designation/post.
 - ii. Nomination for all EC posts shall be proposed as well as seconded by Life member of SNMI
 - iii. Candidature/ nomination for President Elect shall be proposed by two and seconded by another two life members respectively
- 7) Scrutiny of nominations/forms and inform all the contestants about their eligibility to contest election for the post applied. Allow for withdrawal(s) nomination(s) in pre-defined window period
- 8) Declaration of eligible candidates/nominees for various posts
- 9) Commencement of voting (e-voting) for a pre-defined window period
- 10) Compilation and declaration of results
- 11) When the number of valid nominations received exactly match or is less than the posts in the EC, the persons so nominated shall be declared as 'elected unopposed'.
- 12) In case the required number of nominations have not been received, the same, shall be communicated to the members of the Society and vacant seats will be filled from amongst members present in GBM.
- 13) When the number of valid nominations exceeds the number of the seats in one or more posts, voting and election process as per the schedule
- 14) In case of Tie-of votes for any post, winner shall be decided in GBM by show of hands or secret ballot.
- 15) Returning Officer shall announce the schedule and protocol of election of SNMI (Proposed dates/guidelines for election schedule)
 - i. July 1- July 30: Online Verification of Life Members
 - ii. August 30 – Notification of Elections and inviting nominations for various EC posts
 - iii. September 30 – Last date of filling nominations
 - iv. October 15 – Scrutiny of nomination forms
 - v. October 30– Last date of withdrawals of nominations
 - vi. November 1 – November 15 - E-voting

vii. Declaration of results within 48 hours of e-voting deadline

viii. Submission of RO Report to Secretary HQ

16) In case of technical glitch, e-voting shall be conducted again within one week.

17) The RO shall invite nominations for the following posts of EC

- President Elect: One
- Secretary (HQ): One
- Secretary –II: One
- Treasurer: One (HQ based)
- Members: Six

18) The RO shall also invite Nominations for ICNM Governing Council as under:

- Dean: One
- Vice Dean: One
- Secretary: One
- Joint Secretaries: Two
- Treasurer: One

19) **Nomination process/Eligibility of Nomination:**

Eligibility of Candidates/Nominees for various posts of Executive Committee is as follows:

Eligibility for the post of President Elect:

- i. Should be life member of SNMI for at least 15 years
- ii. Should have served and completed one-term (two years) as EC members before filing nomination for the post of President Elect.
- iii. Two life members shall propose and another two life members shall independently second the candidature/nomination for President Elect/President (Candidates shall send 2 nomination forms with total of four (4) members proposing and seconding the candidature)
- iv. Past-Presidents cannot seek re-election.

Eligibility for Secretary Headquarter

- i. Candidate should have life membership for at least five years. (Ad hoc membership period will not be counted for eligibility).
- ii. Candidate should be working / based ~~in Mumbai~~ anywhere in India.*

Eligibility for Secretary-II and Members of EC

- i. Candidate(s) should be life member of SNMI for at least three years (Ad hoc membership period will not be counted for eligibility).
- ii. For treasurer post, candidate should be based ~~in Mumbai (being HQ post)~~ anywhere in India.*

4.5 TENURE OF THE ELECTED EXECUTIVE COMMITTEE OF SNMI

- i. Tenure of Executive Committee of SNMI is two years.
- ii. The newly elected President-Elect shall function as Vice-President for first two years term of EC. At the end of the second year i.e., at the end of GBM of

the second year of EC, the `President-elect` shall take over as `President` of newly elected and constituted EC. The outgoing President shall continue as an Ex-officio member with no voting rights and shall be designated as `Immediate Past President`.

- iii. The President shall not be entitled for seeking re-election as President/EC member.
- iv. Secretaries & Treasurer shall hold office for the term of two years. They cannot seek re-election for the same post consecutively for more than two terms, but can contest for any other Office Bearer's post in EC. The outgoing HQ Secretary shall continue as Ex-officio Member with no voting rights.
- v. Tenure of EC members is two-years (term of EC). They can seek re-election as EC members for maximum of three terms continuously (6 years in total)
- vi. Nominee shall provide signed `consent` for seeking election for Executive Committee and should also give `declaration of concurrence and acceptance` to authority of Returning officer.
- vii. Life members currently involved/employed in industry/trade/sale/ manufacturing of nuclear medicine equipment/ products, radio-isotopes, RP Kits in both government and private sector or holding office of sales promotion/customer care relations/ marketing/profit and having conflict of interests; are not permitted to seek election of member/s or Office-Bearer of Executive Committee, even if they are life members.
- viii. Life member/s seeking election of Member/Office Bearer of Executive Committee of SNMI, shall give declaration that he/she is not currently engaged/employed in the industry/trade for sale promotion/ marketing/ customer relations/ manufacturing of nuclear medicine equipment/ products, radio-isotopes, Kits and holding office of profit/sales promotions/marketing/customer care of nuclear medicine products/instruments, having conflict of interests both in government and private sectors.

4.6 EXECUTIVE COMMITTEE MEETING:

- i. President shall preside over the Executive Committee Meeting. In absence of President, President Elect shall preside over, exercise all rights and enjoy privileges of the President at that meeting.
- ii. Attendance of at least two-third of the members would be required to constitute a quorum.
- iii. The Secretary HQ will fix-up date and venue of EC meeting and shall invite agenda from EC members, life members and can put up any agenda of discussion deemed necessary. Decision of date and venue should be fixed with intention to facilitate maximum participation.
- iv. In the event, there are less than two-third members in attendance in the meeting or agenda needs an urgent discussion in the interim period, the EC

members can deliberate and send their opinions on official electronic media and a 'majority opinion' shall prevail after such correspondence.

- v. Preferably four, but not less than three, EC meetings should be held in one year
- vi. One of the meetings of the Executive Committee shall be held at the venue of the conference at least 4 months prior to the Annual Conference to assess its preparation and progress.
- vii. The last EC meeting shall be held at venue of Annual Conference, one-day prior to GBM to finalize the agenda of discussion.
- viii. Any elected member of the EC absenting himself/herself for three consecutive meetings, without genuine reasons, shall no longer be member of EC. Secretary HQ will officially communicate to the absentee about his removal from EC and shall not be eligible for re-election for immediate next tenure.
- ix. In the event a casual vacancy occurs in executive committee member vacancy will not be filled normally.

4.7 DUTIES AND POWERS OF EXECUTIVE COMMITTEE:

- i. The Executive Committee will administer the affairs of SNMI in accordance with the Constitution of SNMI, and consistent with applicable national laws governing the Registration of SNMI as Society under Act 1961.
- ii. The Executive Committee shall exercise all such powers to take all decisions necessary for day-to-day functioning of SNMI
- iii. To approve the applications for membership (various categories) and resignations.
- iv. To take all steps necessary for the administration of the various bodies of SNMI and to employ, dismiss the staff, as also to appoint or remove agents, lawyers, pleaders, attorneys, architects, valuers for any of the purposes of the SNMI.
- v. To regulate and sanction any expenditure necessary or desirable in furthering the objectives of the SNMI. However, such expenditure or sanction of funds, should be ratified and approved by GBM.
- vi. To accept donations, subscriptions, endowments for any specific purpose consistent with the objectives of the SNMI.
- vii. To accept donations, endowments, gifts, with a view to perpetuate the name of any person in whose memory the Donor may like to contribute, the objective of which is in line with the objectives of the SNMI.
- viii. To prepare every year the SNMI estimate of expenditure and receipts for the following year, and the duly audited annual statements of accounts.

- ix. Bank account of the Society shall be operated by the Treasurer, jointly with the Secretary HQ or the President.
- x. To appoint sub-committees, if necessary, out of the members of the Society for any specific purpose and to fix the scope of the activities of these sub-committees.
- xi. To take such other measures as may be necessary for the proper up-keep and safety of the property of the SNMI.
- xii. To keep the minutes/records of the proceedings of all Meetings.
- xiii. At any of the meetings, an agenda point should be decided unanimously or by majority vote. In case of equality of votes (tie), the President shall be entitled to cast his or her decisive vote.

4.8 THE SECRETARY - HQ

- i. To convene all Executive Committee meetings.
- ii. To record the minutes of every meeting
- iii. To conduct all official correspondence.
- iv. To convene annual GBM, special or extra-ordinary GBM of the SNMI giving due prior notice of time, venue and agenda thereof and to record the minutes of every such meeting.
- v. To receive application for membership and table them before the EC for consideration and approval.
- vi. To maintain the register of members of SNMI.
- vii. To be second signatory (in addition to treasurer's signature) for issuing cheques and maintaining SNMI's bank account.
- viii. In the event of prolonged absence of the Secretary HQ, the President may authorize Secretary II/any other member of the EC to convene the meetings and record the minutes during such an absence. An intimation of such a change will be conveyed to all members.

4.9 THE TREASURER

- i. To maintain proper account of all receipts and payments, and to prepare the statement of account of the financial year.
- ii. To present duly audited statement of accounts/Auditor's Report before the GBM.
- iii. To issue cheque/payments of approved expenditures/expenses towards publication of IJNM, funding of academic activity of regional chapters, salary of employees, auditor/lawyer/agencies fees, travel fellowships, awards, TA & DA to members attending EC meetings.

- iv. In the event of prolonged absence of the Treasurer, the President may authorize Secretary HQ/any other member of the EC to act as Treasurer during such an absence. An intimation of such a change will be conveyed to all members.

5 REGIONAL CHAPTERS

a. SNMI shall comprise of regional Chapters. Creation of regional chapter can be initiated by memorandum draft resolution signed by at least 30 life members of SNMI; representing and professionally engaged in that region of the country; followed by approval of the Executive Committee and later on ratified in the General Body Meeting.

b. Each SNMI Chapter will have its elected executive body for running its activities. The Executive Committee of each chapter, will comprise of -

- President (Name of Chapter): 1 post
- Secretary (Name of Chapter): 1 post
- Treasurer (Name of Chapter): 1 post
- Executive Member (Name of Chapter): 4 posts

c. Executive Committee of chapter will be elected and constituted for a period (tenure) of 2 years by the SNMI Life members working in that region. Chapter elections of constituting its EC, should be held every 2 years (within six months of installation of new SNMI EC). SNMI-HQ should send notification to chapters for holding 'chapter election' before June 30 every 2 years as per schedule.

d. DISCIPLINARY CONTROL OVER CHAPTERS

- i. The Chapters will function under the ambit of SNMI-HQ and will be governed by rules and bye-laws of SNMI and its amendments from time to time. A regional chapter cannot register itself as an association/registered body and will not have separate membership fees. SNM India Chapters are not permitted to have their own by-laws.
- ii. Regular meeting between Central Office bearers and Chapter President/ Secretary will be held in the SNMI EC Meeting at the time of Annual Conference. They will be considered at par with the ex-officio members of SNMI-EC.
- iii. Executive Committee of SNM India will have all the authority to suspend any activity of chapter if found objectionable. The Executive Committee of SNM India will have all powers to suspend or dismiss the executive committee of chapter at any time and call for fresh elections, in the event of any objectionable actions or anything found inimical to the interests of SNMI and/or NM field.

e. FUNDS OF THE CHAPTER

- i. SNM India Chapters will not have their own Permanent Account Number (PAN), but chapters can open chapter bank account on SNM India PAN card. Chapters account will be operated by two executive committee members of the chapter, preferably Secretary and Treasurer.
- ii. SNM India will provide a grant of maximum Rupee One Lakh per year to every chapter for the academic activity, on their demand letter signed by Chapter President and Secretary / Treasurer.

- iii. The Chapter secretariat has to submit application of intent in advance (3 months) for the purpose (CME/Symposia/Conference) so as to get approval by EC.
- iv. On completion of activity, the chapter will have to submit the audited account/expenses along with earning/sponsorship amount, if any, to the SNMI-HQ for re-imbursement. Treasurer/ Secretary HQ can release cheque maximum up to Rs 1 lakh; after fulfilling above requirements/pre-requisites.
- v. The SNMI Chapters are free to get the donation under the legal framework from industry or other organization.
- vi. The SNMI Chapters will have to submit audited report of the account to SNMI Headquarter annually.

6 INDIAN COLLEGE OF NUCLEAR MEDICINE (ICNM)

Indian College of Nuclear Medicine is an academic wing of SNMI and has been constituted with the objective of promoting academics and teachings of nuclear medicine professionals/SNMI members. The Governing Council of the Indian College of Nuclear medicine under SNMI; will formulate its programs, rules and regulations. Actions and decisions of the Indian College of Nuclear medicine shall be approved by the General Body Meeting of the Society of Nuclear Medicine, India. The Secretary of ICNM will submit the list of the members applying for the membership/fellowship of ICNM to the SNMI HQ for verification of their life membership status, before processing their application for the membership/fellowship. The constitution of SNMI shall be applicable in every matter when the rules and regulations of ICNM are either silent or there is any ambiguity. Dean/Secretary of ICNM shall inform EC meeting (SNMI) about the activities of ICNM from time to time.

SECTION 3: FINANCIAL RULES OF SNMI

1. Aim and objective is to ensure smooth functioning of society with high level of financial integrity and transparency.
2. Financial year will start from 1ST April of existing year and will extend upto 31ST march of the following year.
3. Type of accounts: Following types of bank accounts will be opened/operated by using SNM(I) PAN card for managing financial affairs of SNMI
 - i. SNMI account (Head Office)
 - ii. ICNM account
 - iii. IJNM account
 - iv. SNMI Chapter's Account
 - v. Two Conference account (SNMICON–I and SNMICON–II shall be rotated to the subsequent conference organizers alternatively)
4. **Approval of audited report:**
 - a. The audited statements of accounts of Head Office, ICNM, IJNM, SNMI Chapters and conference (SNMICON-year) shall be presented before and passed by the Executive Committee, followed by final ratification by the GBM.
5. **Financial sanctioning**
 - a. Any new financial sanction and allocation of budget/funds shall be approved by the EC subject to final ratification by GBM. New sanction/fund allocation will be valid and applicable only after the ratification/approval of GBM.
6. **Financial Sanctions**
 - a. As per the resolution passed by GBM at various meetings, SNMI, ICNM, IJNM, Various Chapters and Conference organizers can receive donation/sponsorship from industry/trade or other agency for academic activity under the regulatory framework of SNMI.
 - b. The audited statement of accounts of chapters' academic/CME expenses/ IJNM account/ICNM account/SNMI account/SNMICON-Year conference account has to be submitted before EC and further ratification by GBM.
 - c. The unspent amount (after due payments/expenses) has to transferred to SNMI-HQ account, as per the rules laid down by SNMI.
 - d. SNMI will provide financial support of Rs Two Lakh annually to the ICNM for conducting its academic activities including 'Nuclear Medicine Week Celebration'.
 - e. SNMI will bear the entire cost of IJNM publication of all the regular issues, an official publication of SNMI.
 - f. The cost of abstract issue of IJNM will be borne by the conference organisers.

- g. President, Secretary HQ, Treasurer HQ, SNMI and Dean, ICNM shall be entitled for honorarium of Rs 60,000/- each per annum for representing SNMI at various academic and administrative meetings.
- h. Head office can employ a full time or part time clerical assistance, with maximum amount of Rs 20,000/- per month.
- i. EC members are allowed to avail local expenses (DA) of Rs 3,000/- (for out stationed) and Rs 1,200/- (local member) for attending EC meetings.
- j. President, Secretary HQ and Treasurer will be reimbursed Air-fare for attending all EC meetings, including the one during annual conference.
- k. Other EC members will be reimbursed Air-fare for attending all EC meetings, except the one during annual conference.
- l. An amount of Rs. 2,40,000/- annually is allocated for international travel grants as per guidelines
- m. An amount to a maximum of Rs 2,50,000/- annually is allocated for travel grant to support Nuclear Medicine student members of SNMI for attending the annual conference (SNMI) as per the guidelines.
- n. An amount of Rs. 40,000/- is allocated for grant to Two Senior Citizens (Life members) of SNMI for attending the annual conference (SNMI) as per the guidelines.

SECTION 4: ANNUAL CONFERENCE OF SNMI

1. Introduction:

- a. Annual Conference is the national academic program of Society of Nuclear Medicine India (SNMI).
- b. Annual Conference shall be organized in the month of November/December every year or as per the decision of General Body Meeting (GBM). The Annual Conference of SNMI shall be titled in the standard format e.g., '50th Annual Conference of Society of Nuclear Medicine, India (SNMICON - 2018)', and this nomenclature should not be changed.

2. Conference Bidding

- a. A formal letter of intent (proposal) to organise SNMICON should reach SNMI-HQ by 31st August from prospective organizer/ bidder (organising secretary/Chairman) with letter of support from responsible person/Authority of the institute/centre.
- b. The venue/city of the Conference shall be decided in the General Body Meeting (GBM) at least two years in-advance.
- c. The bidding organizer may have to make presentation in GBM about venue, budget, fund raising abilities, infra-structure & background of host organisation. If there are more bidders for the prospective conference, the following criteria should be considered for taking final decision:
 - i. The bidder should be based in the same city, where the conference is proposed to be held
 - ii. Preference will be given to a bidder based in a city, where the conference has not been held earlier.
 - iii. Organizing secretary/chairman should be the life member of SNMI for at-least 8 years.
 - iv. In case no one bids for the conference, SNMI EC shall take the responsibility of organising that meeting.
 - v. In case the annual conference is to be held co-jointly with some international organisation, the SNMI EC will be the core deciding body and the bidding President SNMI will be the chairman and president of SNMI in the year of conference will be the co-chairman of the conference.
 - vi. Final decision on bidding proposal of holding SNMI Annual conference should be taken by GBM on voice vote/majority opinion.
- d. Decision of the GBM will be communicated to Organizer by Secretary HQ within 30 days of conclusion of GBM along with a copy of guidelines and protocols of conducting Annual Conference of SNMI.
- e. Official Documents like MOU of SNMI, PAN card, GST No, Income tax certificate and other related document will be provided by secretary HQ only after the appointments of at least 3 key members of local organizing committee (Chairman, Secretary and treasurer) duly approved by SNMI EC.

- f. The Chairman or Secretary and Treasurer of organising committee should essentially be the SNMI life members.
- g. The bank account of Annual Conference (SNMICON-I and SNMICON-II) shall be rotated to the subsequent conference organizers alternatively.
- h. Organizing Secretary/Chairman and Treasurer will jointly operate the conference bank account (2 signatories).
- i. All the cheques/transfer of funds shall be in the name of Conference account and all payments/expenses will be made from the same account including tax liabilities.
- j. The scientific program will be prepared in consultation with the central scientific committee.

3. Inspection of Conference venue:

- a. One of the SNMI EC meeting will be held at conference venue at least four months prior the conference, to access the preparations and to guide the local organizers.
- b. If SNMI EC finds inadequacy of preparation or unsatisfactory progress, the EC shall take decision to make alternate arrangement.
- c. If an organiser is unable to host conference for reasons, other than natural calamity, civil unrest, militancy concerns, or similar, shall be debarred to host the Conference/official event for next ten years.

4. The structure of Local and Central committee

a. Local Organizing committee shall include:

- i. Chairman (one) – preferably Life member of SNMI
- ii. Organizing Secretary (one) – Essentially to be the Life member of SNMI for last 8 years
- iii. Treasurer (one) – Essentially Life member of SNMI
- iv. Members of Organising Committee – purely discretion of host institution (like colleagues of host institution/other experts of nuclear medicine in the city)
- v. Maximum of 2 Patrons may also be included

b. Scientific committee (SC)

- i. President of SNMI (as Chairman)
- ii. President elect
- iii. Secretary HQ
- iv. Editor in chief of IJNM
- v. Dean, ICNM
- vi. Organizing Chairman/Secretary
- vii. 3 members from host institution/local city as per the discretion of org. secretary/chairman
- viii. Design and execution of scientific and academic program of SNMICON will be under the ambit of scientific committee.

- ix. Selection of themes/topic/invited experts/faculty, abstract selection and presentation, floor management of SNMICON shall be done in close coordination with the scientific committee.
- x. All submitted abstracts will be reviewed by scientific committee, and/or sub-committee appointed by scientific committee.
- xi. Result of the review of abstract, for either acceptance or rejection, shall be communicated to the author/presenter at least two months before the commencement of Annual conference.
- xii. All accepted abstracts shall be essentially published in the supplementary/abstract issue of IJNM, and **NOT** in the conference proceedings/souvenir.
- xiii. No changes of scientific programme shall be allowed after this date, even at the request of speaker, except for extra-ordinary, well-justified reasons, and found acceptable by the scientific committee.
- xiv. There should be provision for '1-hour slot' for each of SNMI orations. No oration should be scheduled on the last day of the conference.
- xv. There shall be no parallel session in other hall/s while the SNMI orations are being delivered in main hall.

5. Conference Guidelines

- a. Conference shall be held conventionally in the month of November/December every year and schedule can be changed only with the approval of Executive committee, SNMI in rare circumstances.
- b. The final venue and the dates should be communicated to SNMI EC for approval.
- c. All efforts shall be made by the Organizing Committee and Scientific Committee to minimize the expenses of the Conference.
- d. SNMI will 'not be responsible' for any losses whatsoever incurred by the organizer, while organizing the Annual Conference.
- e. Company/Industry Sponsored Foreign/National faculty shall be deemed as 'Corporate Participant', and their presentation may be accordingly positioned in the Conf. Programme.
- f. Local organizer may allow trade companies to host any of the dinners exclusively by the company during the conference.
- g. President, Secretary HQ and Treasurer, SNMI will be provided complementary registration and local hospitality (Accommodation, Airport drop & pickup) to facilitate the conference proceeding and annual GBM, by the local organizer.
- h. Local organiser shall provide complementary registration and local hospitality (Accommodation, Airport drop & pickup) to the three honourable SNMI oration awardees.
- i. No financial assistance will be provided by the SNMI to support the travel and/or accommodation of invited faculty including foreign faculty. However, local organizer may extend such facilities depending upon their financial position.
- j. The registration and local hospitality of two IASNM faculty invited by ICNM will be supported by SNMI, and additional two by the local organizer, making a total of four invitees.

- k. Funds generated and collected for hosting Annual Conference by organiser, entirely belong to SNMI. Collected funds in the name of conference (SNMICON – year) should only be used and spent for purpose of organising the conference under the constitutional framework of SNMI.
- l. Any expenditure from conference account, other than for the purpose of organising the conference (like donations made/gifts distributed/purchase of items not related to organisation of the conference) shall be regarded as ‘other than conference expenses’ and shall be recovered from the organizer.
- m. Conference organizer will be provided an amount of Rs 5 Lakh as ‘seed money’ on returnable basis. Seed money need to be refunded by the organizer to the SNMI account in the same financial year.
- n. All unspent amount in ‘SNMICON account’ has to be transferred to SNMI HQ account.

a. Organizing International conference along with annual conference:

- i. In case SNMI has been allocated an international Conference, then in that particular year the Annual Conference of SNMI will be merged with the International Conference and dates of the Conference will be those as mutually agreed by SNMI and that International Society.
- ii. The President, President Elect and Secretary HQ of SNMI are authorized by SNMI to bid for hosting an International Conference in India after prior approval of the bid by the Executive committee followed by the GBM.
- iii. The bid for the Conference is to be submitted only after it is signed by SNMI officials (President, President Elect & Secretary HQ)

6. SNMICON Inauguration:

- a. The inaugural function of SNMICON should be planed, depending upon the loco-regional logistics. President and President Elect of SNMI should be on the dais along with the Chief Guest and other dignitaries.
- b. The Organisers shall provide not-less than 15 min duration to the President, SNMI to make the Presidential Address at the Inaugural Function of SNMICON. The Presidential address should follow immediately after the welcome address by conference chairman

7. SNMI Stall:

- a. Organizer shall provide one complementary stall to SNMI-HQ in exhibition to advertise SNM India activity and membership registration.
- b. Organizer should also provide one complementary stall each to EANM, SNMMI and any other international organization as a part of MOU with SNMI.

8. SNMI Meeting room:

- a. Organizer shall provide one meeting room at the conference venue for conducting various official meetings of SNMI/ICNM.
- b. Organiser should provide auditorium/hall for conducting GBM in the evening of the 2nd day of conference (from 16.00 to 20.00 hrs). All academic sessions should close/end before GBM.

9. Relation with national and international professional bodies:

- b. Any Nuclear Medicine Association, Society or Scientific Organization either in India or abroad may have MOU with SNMI for academic partnership on terms and conditions to be mutually decided upon and; approved by the GBM of SNMI. The representatives from these bodies shall be provided facilities as mutually agreed upon.
- c. Similarly, SNMI may seek affiliation with other international institutions/organisation subject to approval of General Body of SNMI.
- d. In the event of an invitation from the Nuclear Medicine Association/Society/Scientific organization in India or abroad during their Annual Conference, a maximum of three-member delegation amongst the President/Immediate Past President/ President Elect/Secretary HQ/Editor-in-chief, IJNM/Dean ICNM may be encouraged to participate in order to honour the invitation.
- e. In the event of SNMI/ICNM extending invitation to the corresponding Office Bearers of the Nuclear Medicine Association/Society/ Scientific organization in India or abroad during the Annual Conference, only a facility of free registration can be extended to visiting delegates after prior approval of the Executive committee of SNMI.
- f. There shall be an International Relations Committee with the following members.
 - i. President, SNMI
 - ii. President Elect, SNMI
 - iii. Secretary HQ, SNMI
 - iv. Dean, ICNM
 - v. Editor in Chief, IJNM
 - vi. More members can be co-opted by the President for different International/National Associations/Societies.
 - vii. There shall be no financial commitments from SNMI.
- g. All correspondence to the various international societies shall be made by the SNMI – HQ only and not any other person in individual capacity.
- h. No personal email or correspondence should be sent by any member of SNMI on behalf of SNMI.
- i. No member is allowed to represent SNMI in any international conference/meeting without the prior approval of EC.

SECTION 5: SNMI ORATIONS

1. At present, there are three official orations of SNMI. They are delivered by awardees every year during the Annual Conferences of SNMI. A scroll and plaque are presented to each awardee after delivering the oration.
2. All three SNMI orations are regarded as equal. Awardees are allowed only one Oration in a lifetime; thus, they cannot be nominated for any other Oration later.
3. The name of the Orator must be proposed by any Life Member of SNMI. The proposer should not have any conflict of interest with the nominee for oration award. The proposer should not be working in the department/organization of nominee as staff or colleague and should not have family/marriage relationship.
4. SNMI's three oration awards are as follows:
 - a. Homi Bhabha Memorial Oration Award: Dr. Homi Jehangir Bhabha is regarded as the 'Father of Indian Atomic Energy Program'. The oration in his memory was instituted in 1970 in Delhi.
 - b. Vikram Sarabhai Memorial Oration Award: Vikram Ambalal Sarabhai is regarded as the 'father of the Indian Space programme' and oration award was instituted in his memory in 1972 in Madras.
 - c. Brig. S K Majumdar Memorial Oration Award: Brig. Majumdar, a physician by profession, is considered as 'Father of Nuclear Medicine' in India. The oration in his memory was started in 1986 during the annual conference at Madras.
5. Procedure and protocols for selection of nomination of orations

The following procedure and protocols will be followed while selecting Oration Awardees:

- a. A Life member of SNMI can propose nomination/s for official SNMI oration and constituted awards.
- b. 15 years of Life Membership of SNMI and more than 20 years of work/professional experience in nuclear medicine in India, is regarded as the pre-requisite for nomination for all the three 'SNMI Orations'.
- c. Vikram Sarabhai Oration may be considered for distinguished scientist/ eminent nuclear medicine physician from abroad/foreign origin. Nominee for Vikram Sarabhai Oration from scientist/physician from abroad, need not be member of SNMI.
- d. Nominee/candidate should have done distinguished services/ outstanding research/brilliant academic career in the field of nuclear medicine.
- e. Nominee/candidate should have done significant contribution/services to SNMI.
- f. 'Brig. SK Mazumdar Award' should be preferably given to a nominee for his/her exemplary work in the field of thyroidology.
- g. The Orator elected shall deliver his/her oration in person.
- h. Selection for SNMI Orations shall be made by EC based on guidelines and laid down objective criteria. However, EC member/s should not have direct or indirect relationship with the nominee of orations.

- i. The elected members of EC of SNMI (voting member) shall not be eligible for any oration.
- j. Nominee/candidate employed in industry, commercial establishments/trade organisations, involved directly or indirectly in manufacturing/sale/purchase of nuclear medicine products (like Radionuclides/radiopharmaceuticals /imaging & non-imaging equipment/radiation safety/measuring instruments etc); shall not be eligible for the orations.
- k. Nominee in administrative/managerial position and not involved in nuclear medicine practice; shall not be eligible for any oration award.
- l. SNMI HQ will invite nominations in the month of July/August for oration awards to be presented in Annual Conference.

SECTION 6: SNMI AWARDS

1. Emeritus Professor N Ramadas Award for Best Paper in Nuclear thyroidology:

- a. Dr. N. Ramdas Award for best paper in Nuclear Thyroidology, is given out of the interest generated from 'Rs. ONE LAKH corpus' donated by Dr. Ram Kumar.
- b. Following are the guidelines for Emeritus Professor N Ramadas Award under the auspices of Society of Nuclear Medicine, India
 - i. The award shall be called "Dr. N Ramadas Award for Best Paper in Nuclear thyroidology"
 - ii. This award is to be given for the best paper in the field of Nuclear Thyroidology presented on stage in the Annual Conference of SNM(I).
 - iii. The papers to be considered for award shall be the original work done in various aspects of Nuclear Thyroidology; as listed below:
 - A. Clinical research work on thyroid diseases using radionuclide techniques like RIA/IRMA, Uptake studies, scanning techniques, etc.
 - B. Clinical research on management strategies of benign and malignant conditions of thyroid gland using isotopes.
 - C. Work on newer nuclear medicine tracers, instruments or techniques related to thyroid gland; phantom studies, animal studies or on human beings.
 - D. Comparative studies between nuclear medicine and other specialities playing a role in the management of thyroid disease. Elisa, Radiology, Pathology, etc. in diagnosis and surgery, drugs, immunology etc. in treatment.
 - E. Basic and fundamental research using experimental animal studies or tissue culture studies on Genetics, Molecular Biology, Sero-immunology, etc. related to thyroid and incorporating Nuclear Medicine as one of the tools in the research.
 - F. New work on Radiation dosimetry, radiation safety and protection for patients, relatives or staff in the practice of high dose therapy for thyroid cancer.
 - iv. Eligibility for consideration of the papers:
 - A. At least one of the authors should be life member of Society of Nuclear Medicine, India.
 - B. The presenting author (Presenter) need not be a member of the SNMI, but should be a pre-registered delegate of the Conference.
 - C. The paper should not have been presented or submitted to any other journal or Conference.
 - D. The full manuscript of the paper with figures, tables etc. should be submitted in the prescribed format for publication in Indian Journal of Nuclear Medicine.

The consent and copy rights of paper should be sent/transferred to the Editor in Chief IJNM for publication in forthcoming issue of IJNM.

- E. Any financial support or grant from Government or non-governmental agency or industrial/trade organizations towards the study should be notified.
- v. Screening of Papers contesting for the award:
 - A. The Scientific committee of the Conference shall identify an academic expert who is not associated with any of the papers and utilize his/her services to screen the abstract/material to decide their suitability for presentation in the award paper session.
 - B. The papers/abstracts should be sent to screening judge/expert keeping identity of authors and their affiliation as secret/confidential so as to keep process as impartial and neutral.
 - C. If there are no suitable candidates in any given year, then no award is made that year and interest will accumulate to increase the core amount
- vi. Norms for conducting Award Paper Session:
 - A. The award session shall be held during the conference with a minimum duration of one hour. The duration may be increased (if more than 5 papers accepted/depending on the number of papers submitted for the same).
 - B. Presentation of each paper shall be for 8 minutes followed by 2 minutes for discussion.
- vii. Judges:
 - A. Any three office bearers of SNM(I) shall jointly decide and prepare a panel of three judges from those available in the conference in consultation with the organizing secretary.
 - B. One of the 3 office bearers shall act as coordinators for the judges and he/she shall assist them in smooth conduct of the session. An objective scoring scheme and chart may be prepared and provide to the judges. The criteria could be like clinical relevance of the paper, novelty/idea, way of presentation by the author, clarity, methodology, response to questions, slides-preparation format, etc.
 - C. At the end of the session, compilation and evaluation of result, signing of result sheet should be done jointly by the judges and handed over to co-ordinator. The winner of the award will be declared by President/Secretary HQ in Valedictory Function of SNMICON.
 - D. It is recommended that retired or senior faculty of leading teaching institutions/hospitals from all parts of country may be chosen as judges.
 - E. Any person who is directly or indirectly associated with any of the papers shall not be eligible to serve as judge for the award paper session.

viii. Award:

- A. The award shall comprise a prize money, certificate and memento.
- B. The prize money will be amounting Rs. 5,000/- (Rupees Five Thousand Only) and shall be given in the form of cheque from SNM(I)
- C. The citation will bear the names of the first three authors of the award winning paper and its title.
- D. A prototype memento shall be prepared at the SNMI office bearing the logo of SNMI and the title of the award 'EMERITUS Professor Dr. N Ramadas Award' for Best Paper on Nuclear Thyroidology year and venue / town city of the Conference will be added every year and brought to the conference.
- E. The award shall be declared and handed over to the winner in the Valedictory Function by the Chief Guest/outgoing President of SNM(I).

2. Shakuntala Krishnamurthy Nuclear Hepatology Award

- a. The award shall be called "Shakuntala Krishnamurthy Nuclear Hepatology Award". This award has been instituted by creating a corpus fund from the money contributed by Dr. G T Krishnamurthy, USA.

b. Guidelines for Shakuntala Krishnamurthy Nuclear Hepatology Award under the auspices of Society of nuclear Medicine, India

- i. This award is to be given for the best paper in the field of Nuclear Hepatology presented on stage in the Annual Conference of SNM(I). Two awards, one first and another second, will be given every year. Submission of a full paper is mandatory for consideration of award. Best papers will be published in the subsequent issue of IJNM.
- ii. The papers to be considered for award shall be on original work in any of the various aspects of Nuclear Hepatology.
- iii. Eligibility for consideration of the papers:
 - A. At least one of the authors of the papers should be life member of Society of Nuclear Medicine, India.
 - B. The presenting author need not be a member of the Society but should be a pre-registered delegate for the Conference.
 - C. The paper should not have been presented or submitted to any other journal or Conference.
 - D. The full manuscript of the paper with figures, tables etc. should be submitted in the prescribed format for publication in the Indian Journal of Nuclear Medicine. The Consent of authors and copy rights transfer form should be sent to the Editor in Chief IJNM for publication in its subsequent issue.

- E. Any financial support or grant from Government or non-governmental agency or industrial/trade organizations towards the study should be notified.
- iv. Screening of Papers contesting for the award:
 - A. The Scientific Committee of the Conference shall identify an academic expert who is not associated with any of the papers and utilize his/her services to screen the material to decide their suitability for presentation in the award paper session.
 - B. The papers/abstracts should be sent to screening judge/expert keeping identity of authors and their affiliation as secret/confidential so as to keep process as impartial and neutral.
- v. Norms for conducting Award Paper Session:
 - A. Minimum of one hour should be allocated to Best Paper Session. The duration may be increased (if more than 5 papers accepted).
 - B. Presentation of each paper shall be for 8 minutes followed by 2 minutes for discussion.
- vi. Judges:
 - A. Any three office bearers of SNM (I) shall jointly decide and prepare a panel of three judges from those available for the conference from various parts of the country, in consultation with the organizing secretary.
 - B. One of the 3 office bearers shall act as coordinators for the judges and he/she shall assist them in smooth conduct of the session. An objective scoring scheme and chart may be prepared and provide to the judges. The criteria could be like clinical relevance of the paper, innovative idea/novelty of subject, mode of presentation by the author, clarity, methodology, response to questions, slides-presentation format, etc.
 - C. At the end of the session a summarized statement of result shall be jointly prepared and signed by the judges and should be handed over to the co-ordinator.
 - D. Judges should be selected from retired or senior faculty from leading teaching institutions/hospitals or equivalent from all parts of the country.
 - E. Any person who is directly or indirectly associated with any of the papers shall not be eligible to serve as judge for the award paper session.
- vii. Award:
 - A. The award shall comprise of prize money, Certificate and memento.
 - B. The Prize Money will be Rs. 12,000/- (Rupees Twelve Thousand Only) for the first prize/position (Best Paper) and Rs. 8,000/- (Rupees Eight Thousand Only) for the second prize/position (2nd Best Paper) in the form of cheque from SNM (I).

- C. The citation will bear the names of the first three authors of the award winning paper and its title.
- D. A prototype memento shall be prepared at the SNM office; bearing the logo of SNMI and the title of the award “Shakuntala Krishnamurthy Best Paper Award in Nuclear Hepatology”, with mention of year and venue / town city of SNMICON.
- E. The award shall be handed over to the winner in the Valedictory Function by the Chief Guest/the outgoing President of SNM (I).
- F. If there are no suitable candidates in any given year, then no award is made that year and interest will accumulate to increase the core amount.

3. SNMICON Travel Grant Award

- a. There shall be Travel Fellowship Grants for SNM, India National Annual Conference every year.
- b. An amount of Rs. 2,50,000/- has been allocated for travel grant to support Nuclear Medicine student members of SNMI for attending the annual conference (SNMI).
- c. A grant of minimum Rs 10,000/- or actual (whichever is lower) per candidate shall be given to the candidates as selected by a committee consisting of President and Secretary HQ, SNMI as per guidelines.
- d. SNM, India Secretary shall communicate clear guidelines and rules and regulations as approved by the executive committee to all members of SNM, India to apply for above grant through SNM, India executive committee.
- e. The fund will be released after the person returns from the conference and submits the documents requested by the executive committee.
- f. If any person availing the grant is found to have misused the fund in any way will be blacklisted and the fund will not be released at the time of claim.
- g. If there are several claims for the fund preference will be given to students and between oral / poster presentations, preference will be given to oral papers.
- h. The amount to be disbursed maybe decided by dividing the allotted fund among all applicants equally provided that all other conditions are met.

4. International Travel Grant

- a. An amount of Rs. 2,40,000/- has been allocated for International travel grant
- b. There shall be four International Travel Grants for SNM life members, to attend SNMMI USA or EANM Europe, two for each conference, one for members less than 40 years and one for members more than 40 years.
- c. Each grant will be of Rs. 60,000/- only

- d. Candidates for grant shall be selected by a committee consisting of President and Secretary HQ, SNMI as per guidelines.
- e. Minimum 10 years of SNMI life membership is required for International Travel grant application.
- f. Award will be given to the person whose abstract is accepted for presentation in the conference (proof of acceptance will have to be submitted with the grant request application).
- g. Awardees will have to manage the SNMI booth in the same conference.
- h. Grant will be released only after submission of original article in IJNM for publication from the same data presented as abstract in the international conference.

5. Grant to Senior Citizen member of SNMI

- a. There shall be two senior citizen Grants of Rupees 20,000/- each, only for SNM India life members to attend Annual Conference of SNMI every year.
- b. Eligibility:
 - a. Life member should be superannuated and not practicing anywhere.
 - b. Life member should not have received the same grant in last three years.

SECTION 7: INDIAN COLLEGE OF NUCLEAR MEDICINE (ICNM)

1. OBJECTIVES & RULES

- a. NAME: The name of the College shall be “INDIAN COLLEGE OF NUCLEAR MEDICINE”
- b. OBJECTIVES: The Indian college of Nuclear Medicine (ICNM) shall act as an ‘academic wing’ of the Society of Nuclear Medicine (SNM), India. ICNM will focus its academic activities for promotion, standardization of clinical practice & protocols, and advancement in of Nuclear Medicine and allied subjects including Medical Physics, Medical Imaging, Radiobiology, Radio pharmacy, Radioimmunoassay, Medical Electronic and Instrumentation and biomedical research using radiotracers. The college shall initiate necessary steps to introduce Nuclear Medicine as a part of the curriculum for UG and PG students in India.
- c. ICNM shall deal with academics, teaching, training & curriculum of Nuclear Medicine as clinical broad speciality in India. ICNM shall formulate syllabus for undergraduate and post-graduate training and make suitable recommendation/s to the National Broad of Examination, Medical Council of India and Universities.
- d. ICNM shall organize seminar, symposia, workshop in different part of the country in Nuclear Medicine & Allied fields for continuous professional development of nuclear medicine professionals in India. It shall also keep itself appraised with the academic activities of other international bodies, and keep its members posted about recent advances through Indian Journal of Nuclear Medicine.
- e. The College shall institute Traveling Fellowship, Visiting Lectureship, Awards and Medals for post-graduate students and young specialists on one hand and senior teachers on the other in an effort to augment the teaching and training programs. It shall also invite innovative and research studies from members of the SNM (India) for suitable award and certificates.
- f. The college shall confer “MEMBERSHIP” and “FELLOWSHIP” to the selected members of SNMI on the recommendation of the Credential Committee fulfilling the objective criteria.
- g. The college shall collect outstanding works of academic interest, prepare teaching aids and make them available to the members at nominal fees. The same may also be made available to non-member at a premium considered fit by the governing Council of the College.
- h. The college shall in collaboration with SNM (India) explore the possibility of bringing out multi-authored text book on the subject.
- i. The College shall explore the possibility of organizing training programmes for the technologists and liaise with the industrial establishments to provide a bi-directional training, both at the industry and hospital level.

2. RULES AND REGULATION – MEMBERS/FELLOWS

a. The eligibility criteria for membership and fellowship of the college are as follows

i. FELLOWSHIP ELIGIBILITY:

A. MBBS + a recognised postgraduate degree in Nuclear Medicine (MD/D.N.B./Ph.D) with 10 years of experience and 10 years of life membership of SNMI

or

B. MBBS + DRM (or equipment qualification) with 12 years of experience in Nuclear Medicine and 12 years of life membership of SNMI

or

C. M. Sc. + DMRIT/(Diploma in Nuclear Medicine Technology) or M. Sc. (NMT/NM) or equivalent with 12 years of experience in Nuclear Medicine and 12 years of life membership of SNMI

ii. MEMBERSHIP ELIGIBILITY:

A. MBBS + a recognized postgraduate degree in Nuclear Medicine (MD/D.N.B./PhD) with 3 years of experience in nuclear medicine and 3 years of life membership of SNMI

or

B. MBBS + DRM (or equipment qualification) with 5 years of experience in Nuclear Medicine and 5 years of life membership of SNMI

or

C. M. Sc. + DMRIT/(Diploma in Nuclear Medicine Technology) or M. Sc. (NMT/NM) or equivalent with 5 years of experience in Nuclear Medicine and 5 years of life membership of SNMI

b. The Membership/Fellowship is to be proposed and seconded by the fellows of the college who initially will be selected as given in Para 2a(1). The nomination forms shall be published in the second quarter issue of Indian Journal of Nuclear Medicine every year and shall also be available with the Secretary of the College/SNMI website. The completed nomination form in duplicate along with complete bio-data should be sent to the secretary of the college.

c. The secretary shall submit the nominations to the Credentials Committee (comprising five members) for their recommendations, which shall be subsequently approved by the Governing Council. The final authority of accepting Membership/Fellowship shall lie with the Governing Council of the College. A maximum of 80 members and 40 fellows will be elected for the college. Authorized membership of the college may be increased in future by SNM (India) in Consultation with the Governing council of the college.

- d. After being elected, a member / fellow shall have to pay an amount of Rs. 8000/ 15000 as one time membership / fellowship fee respectively, at the time of admission.
- e. A defaulting member of SNM (India) will automatically cease to be a member/fellow of the College even if the member/fellow has paid the life membership or fellowship fee of the College.
- f. **TYPE OF MEMBERSHIP** – The College shall have the following types of member: a) Active members b) life members/fellows c) Fellows d) Emeritus members/Fellows e) Honorary Fellows.
- i. **ACTIVE MEMBER/FELLOW** – These are the members/fellows who fulfil the requirements as mentioned in section 2, clause 3.i and paid the life membership fee.
- ii. **EMERITUS MEMBERS/FELLOWS** – A member/fellow who has retired from active academic practice or has attained the age of 65 years or has not been participating to the ICNM General body for last three consecutive years, governing council of the college may change his category to emeritus members/fellow, and this vacancy can be filled by election of a new member /fellow. *Such members/fellows shall not have the right of voting.*
- iii. **HONORARY MEMBER/FELLOW** – The name of the Honorary Member/Fellow can be proposed & seconded by Fellows of the College for consideration of the Governing Council for final approval by the annual/special General Body of the College. *Such honorary fellows/members shall not have voting rights.*
- vi. **FOUNDER FELLOWS/MEMBER:** Founder members / fellows are those which were elected at the time of ICNM formation, by an ad-hoc committee comprising five members.
- g. **TERMINATION OF MEMBERSHIP/FELLOWSHIP:** Governing Council of the can recommend the termination of membership/fellowship to the General Body for its approval with valid reasons.
- h. **CREDENTIAL COMMITTEE:** The Dean and Secretary of the College and the President of SNM (India) of the year shall act as ex-officio members. The committee shall serve a term of two years along with the term of office bearers of ICNM. The Dean shall nominate two other fellows in this committee. The nomination applications for the membership/fellowship shall be evaluated by this committee and forwarded to the Dean / Secretary.
- i. **PRESENTATION OF MEMBERSHIP/FELLOWSHIP** – Elected Fellows/Members shall be presented with a certificate of their being elected in the College Convocation during Annual Conference of SNMI.
- j. The Members/Fellows shall be authorized to suffix “MICNM”/ “FICNM” in the list of their qualifications.

3. COLLEGE YEAR:

- a. The year of the college for financial purposes will be from 1st April to 31st March of the next year.

4. SCIENTIFIC MEETINGS –

- a. The college, in collaboration with local/regional chapter of SNM India, shall organize a minimum number of 4 (four) teaching seminars/symposia/workshop/CMEs in one calendar year. Out of these, one will be held at the venue of the annual conference of SNM (India) which will precede the main scientific programme of the annual conference. This session may also include the convocation of the college. General body meeting of the college will also be held on the same evening.
- b. The venue of the teaching session other than the Annual Conference shall be decided by the Governing Council on the basis of requests received from the regional chapters / individual centres.

5. MANAGEMENT OF THE COLLEGE:

- a. The supreme and decisive body of the College shall be ‘General Body’ comprising of members, fellows (also emeritus) and founder fellows.
- b. The responsibility of day to day operations of College shall lie with the elected “Governing Council”. The Governing Council shall comprise of Dean, Vice Dean, Secretary, two Joint Secretaries and One Treasurer of the college. The President of SNM (I) and Editor-in-chief of IJNM will also be part of Governing Council. Dean and Secretary of the college will function as the Chairman and Secretary of the Governing Council.
- c. The Proceedings of the college shall be presented to the ICNM General Body for approval and finally to SNM (India) for its ratification.
- d. Election of Governing Council of ICNM will be conducted in conjunction with SNMI elections preferably on e-platform, by Returning Officer (Elected/nominated in GBM of SNMI). Returning Officer will follow the norms and protocol as laid down by SNMI / ICNM for eligibility of Governing Council members.
- e. The Returning officer shall invite nominations from active members and fellows for the posts of officer-bearers of the Governing Council of ICNM as per the election schedule. The Nomination must be proposed and seconded by active members / fellow. The nominee shall give his/her consent to contest election for governing council and a 200-word bio-data. Nominee bio-data is circulated amongst the electoral college. No other form of canvassing from nominee/candidate shall be permitted
- f. Returning officer shall intimate the final results to the GBM of ICNM.
- g. After elections, vacant posts if any shall be filled from members / fellows present in GBM.

6. GOVERNING COUNCIL/OFFICER BEARERS

- a. The Governing council of the college shall have following eight officer bearers: (a) One Dean (b) One Vice-Dean (c) One Secretary (d) Two joint secretaries (e) One Treasurer (f) Editor-in-Chief of IJNM and (g) President of SNM (India)

b. ELIGIBILITY OF OFFICE-BEARES:

- i. DEAN - shall have to be a life member of SNMI for 15 years and active Fellow of the College for three years.
- ii. For the post of Dean, person must have served for at least one term in the Governing Council of the college.
- iii. VICE-DEAN - shall have to be life member of SNMI for 15 years and active Fellow of the College for three years.
- iv. SECRETARY – shall have to be life members of SNMI for 10 years and Fellow of the College for two years **OR** member of the college for five years
- v. JOINT SECRETARY – Shall have to be life members of SNMI for 5 years and Fellow/Member of the College for two years.
- vi. ~~TREASURER~~^{Abolished*} – shall have to be life member of SNMI for 5 years and Fellow/Member of the college for two years
- vii. TWO MEMBERS (Ex-Officio): The two members shall be the current President of SNM (India) and the Editor-in-Chief of IJNM.

c. TERM OF THE OFFICE BEARERS:

The elected office bearers of The Governing Council of college shall have a term of two calendar years. All the office bearers can seek re-election for one more term for the same or other post. After two terms, he / she can seek election for other two terms for the post of Dean. However, Dean cannot seek re-election after two terms, to be in the Governing Council.

- d. The Governing Council shall make regulations, issue instructions and regulate programme for the academic calendar, monitor its implementation and progress and rectify the defects with suitable amendments where required.
- e. The Governing Council shall appoint committees, sub-committees, consider applications of memberships, and recommend its decision to the General Body regarding amendments of Rules and regulations for final approval.
- f. The Governing council shall be responsible to the SNMI EC and General Body at all times.

g. DUTIES OF THE OFFICE BEARERS –

i. DEAN:

- A. The Dean shall preside over all meetings concerning the affairs of the College.
- B. Shall guide and control actives of the College as directed by the Governing Council.
- C. Shall regulate the proceeding of the meeting and intervene to solve point of disputes.
- D. Shall have option to exercise a casting vote in addition to his normal voting right in case of equality of votes.
- E. Shall be member of EC of SNMI with voting right
- F. Shall receive the honorarium of Rs 60,000/ per annum to attend various meetings

ii. VICE-DEAN:

- A. The Vice-Dean will take part in all affairs of the College
- B. In the event of any emergency arising by reason of sudden absence of the Dean for a considerable period or resignation pending for acceptance by the Governing Council or till the time of election of a new Dean, the Vice-Dean shall act as Dean in all respects.

iii. SECRETARY:

- A. The Secretary of the College shall be convener of the College Office
- B. The Secretary shall be an Ex-office member and member secretary of all committees, Sub-committees and ad-hoc Committees concerning all matters of the College.
- C. Shall be responsible for notification and arrangement of meetings, inviting applications for all academic awards, medals, travelling and visiting fellowship and so on.
- D. Shall prepare Annual Report about the activities of the college and present it to the Governing council and General body of the College.
- E. Shall keep minutes of al proceedings and meetings.
- F. Shall help organizing teaching Seminars, Symposia, CMEs and workshop in different parts of the country with the help of regional chapter or life members of SNM (India)
- G. Shall respond on all subject on behalf of the college
- H. Shall maintain up-to-date membership registry in consultation with the Treasurer.
- I. Shall bring all matters of importance to the notice of the Dean/Governing Council and General Body for information and consideration at all times.
- J. Shall keep in touch with other international academic bodies. However, invitation to any foreign delegate should be initiated with the approval of governing council.

iv. JOINT SECRETARIES:

- A. The Joint Secretaries shall help the Secretary in all matters. One joint Secretary may be from the place of the Dean and the other from the SNM headquarters
- B. Shall perform the duties of the Secretary in case of emergency or long absence or resignation of the Secretary pending acceptance by the Governing Council

v. **TREASURER:** Abolished*

- A. The Treasurer shall receive admission fees of members/fellows, donations and other funds on behalf of the College
- B. Shall keep an up-to-date registry of members/fellows.
- C. Shall disburse all bills for payment after obtaining clearance from the Secretary in writing.
- D. Shall point out any errors or discrepancies in order of payment and get these ratified by the Governing Council.
- E. In case of disputes the Dean shall give the final decision.
- F. Shall prepare the Annual Accounts, get it audited and submit it to Secretary for onward presentation to the Governing Council /General Body of the college for approval during the Annual meeting. The auditor shall be appointed by the college.
- G. Shall be an ex-office Member of all Committee concerning the finances and funds of the college.
- H. Shall advise the College on all financial matters.

vi. **TWO EX-OFFICIO MEMBERS:**

- A. Two members of the Governing Council, namely the President of SNM (India) and the Editor-in-Chief of the IJNM shall attend the meetings of the Governing Council and make active contribution

- vii **CREDENTIALS COMMITTEE:** It will comprise four fellows including Dean and Secretary (if fellow) and additionally President SNM, India. The Dean shall nominate two other fellows, (three in case secretary is not a fellow) in the committee. The nomination applications for the membership/fellowship shall be evaluated by this committee and forwarded to the Dean / Secretary.

7. MEETINGS OF ICNM

i. MEETING OF GOVERNING COUNCIL:

The Governing Council shall meet at least once in a year. The notification of scheduled meeting should be circulated by secretary 21 days in advance.

In special and extra-ordinary circumstances, The Governing Council meeting shall be called by the Secretary on instructions from the Dean with a notification of 21 days

ii. GENERAL BODY MEETING

The Secretary of the College shall notify to the members/fellows 3 weeks in advance of a General Body Meeting along with the proposed agenda. At least 20% of the valid members should be present; in case quorum is not sufficient the meeting shall be adjourned and convened by reassembling after 15 minutes. Ratification of the minutes of the proceeding of the GBM will be done on the same day by adjourning the GB for a period of 15 minutes and the meeting after that.

iii. **SPECIAL GENERAL BODY MEETING**

The Dean of the college on request from a minimum number amounting to one fourth of the active member/fellows, can ask for special General Body meeting through a notification initiated through the office of the college at least 21 days in advance of meeting.

8. FINANCIAL YEAR OF THE COLLEGE:

The year of the college for financial purposes will be from 1st April to 31st March of the next year.

9. FUNDS OF THE COLLEGES:

- i. The College shall derive funds from the following sources (a) Subscription from the members, Fellow (b) Donation from members, Industrial firms or Charitable Institutions (c) Any other form of donation meant for the academic activity of the College.
- ii. The Society of Nuclear Medicine (India) will contribute Rs 2,00,000/- to ICNM annually for its expenses/operations.
- ii. The account should be operated by Dean/Secretary and Treasurer jointly.
- iii. The treasurer and one more member of the Governing Council should be nominated/elected from the same town/station to look after the accounts of the college. In Case none of the member of the Governing Council is from the same station as the treasurer, the Dean shall nominate a member or fellow of the college for this purpose.